

Europe Netball Appeals Procedure against an assessment decision

1. OPENING STATEMENT

Europe Netball acknowledges that every learner has the right to appeal an assessment decision should they deem the practices and process experienced, not reflect the defined practices and processes outlined as part of the qualification/award.

2. THE GROUNDS FOR AN APPEAL

Learners have the right of appeal if:

- They are not satisfied with the assessor's judgement of their competence/ content of work during the assessment process
- They believe that the assessment process has not been followed
- They believe they have been disadvantaged in some way through the assessment process

3. THE APPEAL PROCESS:

The learner should in the first instance appeal in writing to Europe Netball:
Lauren Hoare at: lauren.europe.netball@gmail.com

This must be lodged within 10 days of the assessment process, stating the nature of the appeal in accordance with point 2 and should be written on the Europe Netball Appeal form at Annex 1.

An acknowledgment of the appeal will be sent within one week and a full response given within four weeks. Any appeal against an assessment decision that cannot be resolved through this route, can be referred to the Europe Netball Board.

Europe Netball will appoint an Appeal Panel composed of 3 members, namely:

- An Internal Quality Assurance member, a Europe Netball Board member and an assessor. One member of the panel will be asked to Chair the meeting.

No member of the Appeal Panel will have had any involvement with the assessment or delivery or the course/award in the appeal, or is in any way placed in a position of conflicting interest in respect of the appeal.

The Chair of the Appeal Panel will convene a meeting to take place as soon as practical and, in any event, within 3 weeks of receipt of the Appeal. All materials considered by the Appeal Panel will be dealt with confidentially.

The Panel will investigate the grounds set out in the Appeal and establish an outcome and actions if relevant.

The Appeal Panel shall be entitled to:

- (a) Confirm the assessment decision under appeal and reject the appeal; or
- (b) Change the assessment decision under appeal; or
- (c) Enable a second assessment to take place

The decision of the Appeal Panel shall be reached by majority vote and all members shall have one vote each.

The Appeal Panel's decision will be given in writing

The decision of the Appeal Panel shall be final.

Monitoring and Review

This policy and its implementation will be reviewed annually or at the point of any proven occurrences of malpractice or maladministration.

Agreed date: 30.04.2024

Signed by: 

Role: Chair Europe Netball

Annex 1

EUROPE NETBALL ASSESSMENT APPEALS FORM

Name of Learner:	
Learner Email:	
Course:	
Name of Assessor/Tutors:	
Name of Internal Verifier:	
Reason for Appeal:	
Appeal outcome and judgement:	
Further actions:	
Name of person making judgement:	
Role:	
Signature:	
Date:	